

Invest in your people with our global qualifications and training

Trade Finance and Transaction Banking



Our trade finance qualifications are recognised internationally and currently studied in over 90 countries. They help to enhance knowledge and skills, demonstrate technical competence and support career progression.

Designed in partnership with the International Chamber of Commerce (ICC) and in consultation with leading experts from across the world, our qualifications **cover all aspects of trade finance**. We are here to support your team in developing and maintaining their specialist knowledge of the sector.

Our transaction banking qualification, the Certificate in Principles of Payments (CertPAY), will give your employees a comprehensive understanding of the payments industry. It is endorsed by the SWIFT Institute and is supported by BAFT, Payments UK and the Emerging Payments Association (EPA).

Similarly, the Certificate in Trade Finance Compliance was developed with the US based Institute of International Banking Law & Practice.

Flexible

online study that fits around your busy commitments.

Supported

through a range of comprehensive online and/or hardcopy learning materials.

Register

using our online application form.

Qualify

in as little as six months.

Staff development

Investing in your staff and their development should be high on your agenda as an organisation. By showing confidence in your staff and their progression you can ensure a more focused and confident workforce.

Benefits of investing in employee training and development:

- a competitive advantage over other organisations
- increase employee loyalty - employees feel valued and appreciated
- decrease turnover in departments, which affects the organisation's market position, profitability and revenue
- staff who have the relevant qualifications can train more junior team members, enhancing their skills in training
- employees who are trained and qualified are better able to respond to changes in the market, which ensures the organisation's success in the long term

How to apply

You can apply for our qualifications on our website.

If you'd like to register a group of employees, please email trade@libf.ac.uk for further information.

Our Student and Customer Services team will be happy to help with any queries. Email customerservices@libf.ac.uk or call **+44 (0)1227 818609**.

Registration fees

You can find fees on our website by visiting the qualification page. Fees include study materials, access to our student portal, MyLIBF, and the first sitting of the exams.

All our qualifications provide an online copy of the study text, specimen papers and access to a student led forum.



Training solutions

Today's local and international markets present unprecedented challenges - from supply chain finance, digital transformation, trade compliance procedures and due diligence, to anti-money laundering and combatting the financing of terrorism.

We can help you upskill your teams to meet these challenges with learning solutions that are customised specifically to address your own organisation's needs.

By using sophisticated diagnostics, we will help you identify and define exactly what your teams need to learn, and work with you to develop high-impact training programmes for all your professionals - from graduates to c-suite executives.

We will assess the knowledge of individuals in your teams and benchmark it against our qualifications.

Our blended learning approach combines e-learning with in-house workshops. Using real-world scenarios in case studies - as well as both group and individual exercises - your professionals will develop the technical and soft skills they need in today's challenging global trade and transaction banking environment.

Our trainers are subject matter experts - with experience of the industry as well as academia - who have all been through our rigorous onboarding quality assurance process.

While we're working with you, we will closely monitor the impact of our training programmes - and provide you with management information and in-depth analysis - so that you get the maximum return on your investment.

If you choose to work with us, your in-house and external training programmes will be accredited by The London Institute of Banking & Finance.



If you have any questions, or would like to talk to us, please contact:

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Level 3 Certificate in International Trade and Finance (CITF)

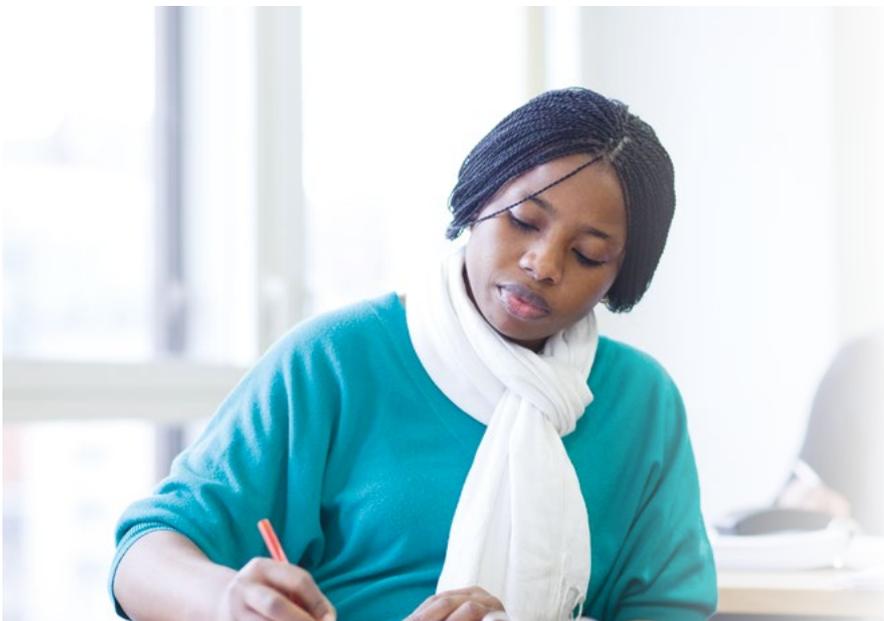
Does your team have the skills they need to ensure your business is operating effectively within trade finance? CITF will give your employees a detailed understanding of the core areas that underpin international trade, enhance their skillsets and build their confidence.

Ideal for trade, export and commodity specialists and relationship managers, your staff will stay on top of the industry by studying the products, documents, roles and responsibilities of international trade and finance.

With the knowledge and technical experience that this qualification offers, your staff will be able to impact your workplace in real life situations and add value to your organisation.

What your team will learn

- The international trade environment
- The parties involved in international trade and finance and their roles
- The documents used in international trade
- Contracts and the Incoterms® rules
- Trade-based financial crime compliance
- Methods of settlement, including documentary credits and collections
- Guarantees and standby letters of credit
- Supply chain and other trade finance
- Export credit insurance
- Foreign exchange risk management
- Digital disruption and innovation



This qualification typically takes six months of flexible working to complete. It is assessed by a two-hour multiple-choice exam.

Registration is open all year round and candidates have 12 months to complete the module and sit the exam.

95%

of our students said they would recommend CITF to a friend or colleague.



“It gave me the confidence and guts to assume more responsibility. It gave me recognition from my superiors to take on more challenging responsibilities. It added credit to my file in the human resource department.”

**CITF student,
Saudi Arabia**



Level 4 Certificate for Documentary Credit Specialists (CDCS)



Give your teams the opportunity to understand the complex issues associated with documentary credit practice and the ability to identify where the irregularities and risks are.

CDCS is the worldwide benchmark qualification for international practitioners. Through flexible online study that fits around a full-time role, your team will become skilled at accurately checking documents and managing documentary credit transactions in the fast-paced commercial trade environment.

With the skills and experience that CDCS develops, your employees will not only support your business, but play a key role in supporting the industry itself.

What your team will learn

- The types, uses and characteristics of documentary credits and standby credits
- The parties to documentary credit transactions and their roles and obligations
- Risk issues, including types of risks, control and possible mitigations
- The implications of breaching the rules, including money laundering and terrorist financing
- Types of transport, commercial and financial documents used in documentary credit transactions
- Rules and trade terms, including UCP 600, ISP 98, ISBP 745, Incoterms® and URR 725



This qualification typically takes six months of flexible working to complete and is assessed by a three-hour, fifteen minute exam.

Registration is open twice a year, with exams in April and October.

91%

of students found the course materials relevant and supportive.



“The study material is easy to understand and covers all the topics appropriately. The specimen papers are also very helpful during preparations.”

Anchal Sharma,
Deputy Manager of Trade Finance,
State Bank of India



Level 4 Certificate for Specialists in Demand Guarantees (CSDG)

Demand guarantees are one of the most technical trade finance areas. Is there someone in your team who is knowledgeable about the industry rules, aware of the impact of legislation and equipped to handle the challenges?

With CSDG, your employees can qualify as specialists in demand guarantees and support your business's ability to perform effectively across a variety of scenarios.

Through flexible online study, your team will gain technical knowledge and, importantly, will learn how to provide effective solutions to the issues that arise in your business.

What your team will learn

- Demand guarantees - including tender, performance and advance payment
- Indemnities, suretyships and standby letters of credit and how they compare
- The scope of industry rules including URDG 758 and ISP 98
- The parties involved in demand guarantees and their roles and obligations
- Risk issues including types, control and mitigations
- The impact of external factors including governing law and force majeure



This qualification typically takes six months of flexible working to complete and is assessed by a three-hour, fifteen minute multiple choice exam.

Registration is open twice a year, with exams in April and October.

99%

of our students said that they benefitted from this qualification.



“The study material was very helpful; the language was easy to understand.”

Dunya Dias,
Senior Officer, Sharjah Islamic Bank



Level 4 Certificate in Trade Finance Compliance (CTFC)



Regulators put vast amounts of pressure on banks to be compliant. Failing to conform to regulation can have devastating consequences for your business. Are you investing in your staff to ensure that they have the skills and knowledge to protect you?

With CTFC, all aspects of trade finance compliance are covered, including anti-money laundering, counter terrorism financing, bribery and corruption. Your employees will become key players in combatting trade based financial crimes within your business and globally.

What your team will learn

- International trade environment
- Exercising due diligence in trade transactions
- Indicators of financial crimes in trade and how to respond
- How to identify and prevent money laundering, terrorism financing, bribery, commercial fraud and the proliferation of weapons of mass destruction



This qualification typically takes six months of flexible working to complete. It is assessed by a two-and-a-half-hour multiple choice exam.

Registration is open all year round and candidates have 12 months to complete the module and sit the exam.



Level 4 Certificate in Supply Chain Finance (CSCF)

Is your organisation able to meet the needs of your clients by implementing tailored open account finance solutions?

Give your employees a solid understanding of the techniques for financing international supply chains and the financial options available that are vital for success within the industry. They will also learn the key components of trade cycle analysis, strategy and innovation techniques, helping them develop the skills necessary to succeed.

What your team will learn

- The supply chain finance environment
- The role of traditional trade finance products
- The key components of trade cycle analysis
- The application and implementation of supply chain finance techniques and associated legal, technological, cost and risk implications
- The importance of innovation and strategy



This qualification typically takes six months of flexible working to complete and is assessed by a two-and-a-half-hour exam.

Registration is open all year round and candidates have 12 months to complete the module and sit the exam.

libf.ac.uk/cscf





Level 3 Certificate in Principles of Payments (CertPAY)



Are your employees equipped to understand payments and the ongoing changes in this fundamental area, for the financial community and corporates alike? Ensure that they keep a close focus on the realities of the industry and the mechanics of moving money across the globe with CertPAY.

Through flexible online study, this qualification is ideal for those who are either already working within payments or are seeking to begin a new role within it. Professionals will receive a breakdown of the complex topics within risk, technical innovation, regulation and strategy. When they qualify, they will be able to enter the realm of payments with confidence.

What your team will learn

- The structure of the industry and the component parts of payments
- The economic value and systemic importance of payments
- The infrastructure of payments
- Payment regulation and compliance
- The risks, data protection and system security associated within the payments industry



This qualification typically takes six months of flexible working to complete and is assessed by an 85-minute exam.

Registration is open all year round and candidates have 12 months to complete the module and sit the exam.

100%

of students we asked said they were satisfied with this qualification.



“CertPAY introduces students to the principles of payments, breaking down the complexities of global payments into easy to understand topics. The qualification also introduces students to common payment terminology and explores the technological innovation that shapes and drives the payment industry today.”

Michael Aragona,
Author Principles of Payments



Diploma for Qualified Trade Finance Specialists (QTFS)

We've launched a new designation - the Diploma for Qualified Trade Finance Specialists (QTFS) - that will set your professionals apart from their peers by recognising their knowledge in trade and transaction banking.

QTFS gives people in your team the recognition they deserve for completing a structured pathway of our qualifications, and therefore gaining a thorough understanding of international trade finance. Once they have achieved QTFS, your professionals can use the QTFS designation after their name and in their email signatures.

To be awarded with this designation, professionals must complete a minimum of:

Level 3: one of the below	+	Level 4: one of the below	+	Level 4: one of the below
Certificate in International Trade and Finance (CITF) Certificate in Principles of Payments (CertPAY)		Certificate for Documentary Credit Specialists (CDCS) Certificate for Specialists in Demand Guarantees (CSDG)		Certificate in Trade Finance Compliance (CTFC) Certificate in Supply Chain Finance (CSCF)

Alternatively, staff may choose to complete three of the Level 4 certificates listed above. There is no additional cost for attaining QTFS.





Become a Member of The London Institute of Banking & Finance



Did you know that our members enjoy a huge amount of support? We can help you keep your skills and knowledge up to date, develop your career and demonstrate your professional competence and experience.

We have three different categories of membership: member, associate and fellow. Whether you're starting your career or an experienced professional, we can offer the right membership for you.

Benefits include:

- access to our continued professional development (CPD) scheme and logging tool
- discounted Statement of Professional Standing
- wide range of industry speakers at Professional Networking Events
- CPD events and webinars
- routes to chartered status
- careers and employability advice
- full Jobs board access
- e-mentoring programme
- access to our industry magazine online



Are your employees on the way to becoming chartered?

Chartered status demonstrates that an adviser is qualified, experienced and committed to keeping their knowledge and skills up to date. It shows customers and colleagues that they are a credible professional in the industry and it helps advance careers.

Some of your employees may already be on the path to chartered status without even knowing it! For example, if they are studying a professional or higher education qualification with us, or if they have taken a degree.

We have created a professional qualifications framework that outlines the different pathways and areas of specialisation. Many of our corporate customers find this useful when considering how to use their learning and development budget.

Visit libf.ac.uk/becomechartered for further information.



We'd love to keep in touch through our social media channels:



It's a great way to keep up to date with us.

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